

MEMORANDUM OF UNDERSTANDING**BETWEEN****CITY OF GLASGOW COLLEGE****AND****LY TU TRONG COLLEGE OF HO CHI MINH CITY**

This Memorandum of Understanding is entered into this day of 22nd May 2019, between **CITY OF GLASGOW COLLEGE** with its principle place of business at *190 Cathedral Street, Glasgow G4 0RF* and **LY TU TRONG COLLEGE OF HO CHI MINH CITY** having its Registered Office at *390 Hoàng Văn Thụ, Phường 4, Q. Tân Bình, TP. Hồ Chí Minh*.

1. City of Glasgow College and Ly Tu Trong College of Ho Chi Minh City hereby agree to encourage academic cooperation in furtherance of the advancement of high quality education and educational services as stated below:
 - a) To encourage visits by faculty from one institution to the other for the purpose of educational collaborations;
 - b) To work collaboratively to enhance the existing vocational education and training curriculum of Ly Tu Trong College of Ho Chi Minh City across relevant curriculum areas to be agreed upon;
 - c) Enhance Learning, Teaching & Pedagogy development through the exchange of best practice;
 - d) Promote other academic activities which enhance the achievement of both Institutions goals.
2. Both Institutions acknowledge that the visit by staff from one institution to the other shall be subject to the entry and visa regulations of the United Kingdom and Vietnam and shall comply with the regulations and policies of City of Glasgow College and Ly Tu Trong College of Ho Chi Minh City.
3. Both Institutions agree that all expenses, including research material, international and domestic travel, per diem, honoraria and all other costs, shall be the responsibility of the home institution and determined on a case-by-case basis. However, each side will make its best efforts to make available institution accommodation to visiting staff.

4. Both Institutions shall discuss and agree to formalise arrangements for this collaboration after 3 months following the date of signing, and acknowledge that this Memorandum is subject to revision and termination at any time by mutual consent or by 3 months written notice by either party.
5. Both Institutions agree that this Memorandum of Understanding is incorporated into, and will provide the foundation and framework for, projects developed by academic and administrative units from the two Institutions and documented in other subsequent Agreements.

On behalf of

CITY OF GLASGOW COLLEGE

Name: PHẠM HỮU LỘC

Position: RECTOR

Signature: _____

Date: _____

On behalf of

LY TU TRONG COLLEGE OF HO CHI MINH CITY

Name: _____

Position: _____

Signature: _____

Date: _____